

2011

Tribute to Women

Thursday, May 12, 2011

Andover Country Club

Andover, MA

12 p.m. to 2 p.m.

With Honoree & Nominator Reception at 11:30 a.m.

Nomination Criteria Nominee must...

- ◆ Demonstrate superior contributions and advancement in her profession
- ◆ Possess outstanding community commitment
- ◆ Live or work in the Merrimack Valley

Review Process

A Committee, representing a cross-section of business and community leaders, will review all Nominations. The Committee and the YWCA reserve the right to make final selections. All decisions are final.

DEADLINES & COST

◆ All nomination materials [this completed form, Nominee Profile & Autobiographical emails and photo] must be received on or before **Monday, March 21, 2011**.

Incomplete nominations or late entries will not be considered if received after this date.

◆ Nominees will be notified by Monday, April 4, 2011.

◆ Fees: There is no nomination fee, however, Nominators pay for their lunch reservation at \$50, while the YWCA pays for the Honoree's luncheon.

Many Nominators purchase an Advocate or other type Sponsorship. See below...

Questions?

Please contact Susan McNeff at smcneff@ywcawalawrence.org or 978.687.0331 x1029.

Sponsorship & Reservation Forms available at: www.ywcawalawrence.org

eliminating racism
empowering women

ywca

Do You Know a Woman of Achievement?

Then honor her at the 28th Annual YWCA Tribute to Women Awards!

Every May the YWCA of Greater Lawrence sponsors a premier awards luncheon to honor a select group of women who live or work in the Merrimack Valley. *Tribute to Women* Honorees are women who have made exemplary contributions to both business and community. The luncheon serves to honor their contributions as well as serving to raise critical funds for all YWCA programs.

Become part of this wonderful celebration! See Nomination Criteria and event details at left, and use the [Entry Form](#) below to make a nomination!

NOMINATION ENTRY FORM

Nomination Instructions

1. Ensure your Nominee meets the *Nomination Criteria* outlined in the left column.
2. Complete this Form, have yourself AND Nominee sign, and fax to: Susan McNeff, 978.689.4080
3. Email YOUR responses to the *Nominee Profile* section below to: smcneff@ywcawalawrence.org
4. Ensure NOMINEE emails *Nominee Autobiographical Statement* in the section below to: smcneff@ywcawalawrence.org

Nominee/Nominator Contact Information & Signatures

Name of NOMINEE: _____

Her email: _____ Phone: _____

Where she works: _____

Title: _____

Please complete all the above/below information and have Nominee and yourself sign before faxing.

NOMINEE SIGNATURE: _____

YOUR Name [NOMINATOR]: _____

Your email: _____ Phone: _____

Organization Name: _____

Title: _____

Please complete all the above information, and ensure both signatures before faxing.

NOMINATOR SIGNATURE: _____

Nominator: Complete Nominee Profile Information

The YWCA uses the information you supply about the Honoree for Program Book and for Award Presentation purposes. Please ensure your responses are descriptive and complete.

In an email to: smcneff@ywcawalawrence.org, please respond to these 5 questions...

1. Type NOMINEE name, her work AND home address & phone numbers.
2. Type YOUR name [Nominator], work AND home address & phone numbers.
3. Tell us about the Nominee's work history and her superior contributions or achievements in her profession. Be specific and describe any obstacles or challenges she overcame which make her unique [1 to 2 paragraphs].
4. Please cite specific examples of how the Nominee contributes to her community [volunteer, civic, etc] and how she serves as a role model for others [1 to 2 paragraphs].
5. Please list 3 to 5 attributes which describe the characteristics or qualities of the Nominee.

Nominee Autobiographical Statement & Photo

Email autobiographical statement and photo to: smcneff@ywcawalawrence.org

NOMINEE: Please write a 1 to 2 paragraph statement about yourself. Feel free to include a specific story or account [either business or personal] that you feel was special or unique. Also in your email, remember to attach a digital b/w or color photo!

Important Information

◆ Honorees and Nominators *only* attend a special reception from 11:30 a.m. to 12:00 p.m. immediately prior to the luncheon on Thursday, May 12, 2011 with Keynote Speaker **A.G. Breitenstein** VP & General Manager of Private Markets at Humedica.

◆ Luncheon guests [spouse, family, friends & colleagues] may make and pay for reservations by using the *Sponsorship & Reservation Form*, available at www.ywcawalawrence.org.

To be considered, Nomination Form, all email materials and photo must be received on or before Monday, March 21st.